

## **DIRECTOR, HUMAN RESOURCES**

The Board of Trumbull County Commissioners in Ohio is seeking a qualified individual for the position of DIRECTOR, HUMAN RESOURCES.

Reporting directly to the Board of Commissioners, the minimum qualifications include a Bachelor Degree in Human Resources, Business, or Public Administration from an accredited four-year college or university. At least ten years of experience in leading a Human Resource department is required. Your past work experience in human resources needs to be generalist in nature, as this position leads the activities regarding the County's Health and Welfare package, labor relations, employee relations, risk management including workers' compensation, and hiring. Strong experience with Labor Relations, including collective bargaining negotiation, interpretation of labor agreements, and grievance resolution experience is essential. Additional responsibilities include overseeing activities involving COBRA, ADA, FMLA, DOL, SERB, Federal Employment Acts, and Drug Free Workplace Act regulations.

In addition to what is listed above, the person hired for this position needs to possess the following skills:

- A task oriented management approach.
- Ability to work in pressure situations.
- Able to research and investigate.
- Listening skills and empathy.
- Confidence and strong negotiation and decision making abilities.
- Cooperate and interact with all levels of personnel.
- Ability to delegate effectively with no need to micro-manage.
- Ability to effectively work with our Collective Bargaining representatives.

This position offers an excellent benefits plan worth approximately \$40,000.00, plus a state pension. The salary is \$99,480, subject to discussion along with relocation, depending on circumstances.

Interested candidates should forward a detailed resume no later than January 27, 2023 to:

Trumbull County Human Resources Department  
160 High Street, N.W.  
Warren, Ohio 44481  
hr@co.trumbull.oh.us  
Equal Opportunity Employer